

WOODCOTE PARISH COUNCIL

MINUTES of the Parish Council meeting Wednesday 5th October at 7.30pm.

PC MEMBERS

Chairman	Mr. R. Peirce
Vice Chair	Mr. K. Davies
	Mr. C. Downes
	Miss H. Booker
	Miss A. Mack

Parish Clerk	Ms J. Welham
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1. To receive apologies for absence.

Mr. R. Fletcher. Mrs. L. Bilbe.

3. To receive Declarations of Interest.

None.

4. **Public Forum**: Opportunity for members of the public to address the Council, the public may also speak about specific items of business as they arise, with the permission of the Chairman.

One MOB present.

5. To approve Minutes of the Parish Council Annual Meeting 7th September 2022.

Correction to 7.3 Resolved to obtain 2 quotations one for 14m wide x 26m Long and one for 16m wide x 26m long. Following this correction Approved as a True Record.

6. Matters Arising from those Minutes not on the Agenda elsewhere.

Vice Chairman has spoken to previous parish councillor regarding the 2nd Zebra Crossing on Goring Road for some background. He advised that he is happy to offer assistance and background detail.

The Clerk updated on her contact with OCC re the proposed 2nd Zebra crossing and explained the order of matters, OCC need to visit to inspect site and agree, then they will carry out speed assessment. Clerk will keep all updated with progress.

Cllr. Booker asked if Clerk had spoken to Playground Inspector, Clerk gave the feedback that the clearance under the roundabout needs to tolerance of 60mm to 101mm. Inspector said in one area only it is 50mm at the lowest point, he considered this low risk and said review it. VGC inspect this monthly.

7. Planning Applications to consider all applications received from SODC and any other applications submitted and published by SODC between the circulation of this agenda and the meeting.

P22/S3352/HH Air-conditioned rear outbuilding. 1 Chiltern Gardens Woodcote RG8 0BU.
WPC have no objections to this application.

P22/S2666/FUL Amendment No. 1 - dated 23rd September 2022 Proposal : Change of use of part of the existing farm area to a combination of; residential gardens; mixed use for agriculture and B8 Storage; and areas of B8 storage use to allow for the retention of 15 existing metal shipping style storage container units and the addition a further 5 metal style shipping container units to make a total of 20 containers at the site. (As per amended plans and supporting information submitted 23.09.2022)
Address : James Farm South Stoke Road Woodcote RG8 0PL

WPC object to this Amendment to the application, there is no justification to change farmland to residential garden and the area as marked on the plan is outside the Settlement boundary in the Woodcote Neighbourhood Plan.
All previous objections to the application still stand.

7.1 Applications Granted by SODC

P22/S2565/HH Application proposal, including any amendments : Part single storey, part two storey rear extensions, two storey front extension, front and rear facing dormer windows and conversion of existing garage to provide habitable accommodation Site Location : Ridgewood Beech Lane Woodcote RG8 0PX.

P22/S2444/HH Application proposal, including any amendments : Replacement of existing garage with new detached garage and rear extension to existing property. Site Location : Yew Tree Farmhouse Behoes Lane Woodcote RG8 0PP.

7.2 Applications Refused by SODC

None.

7.3 Other Planning Matters

Vice Chairman asked if WPC would be putting something in the Correspondent to thank the NPAG Group. Clerk has written some copy and sent to Chair for checking/editing then will submit.

Chairman of NPAG has suggested that a gathering as a thank you to the team and volunteers. WPC agreed, Chairman to liaise with Chairman of NPAG.

Also printed copies of the NHP requested, Clerk to liaise with Chairman of NPAG for number of copies required. Each Councillor should have one and some to be send to SODC Planning and the Library. Clerk to action.

Chairman advised that SODC at a Full Council meeting in October will adopt NHP2 and it becomes made, this is a formality. NHP2 is already legal in terms of determining planning applications. He requested that WPC continues to have an open dialogue with SODC Planning for any future planning applications and pre planning requests.

Clerk to send letter and copy of NHP2 to Paula Fox Head SODC Planning.

7. County Councillor Mr. Pete Sudbury

Cllr. Sudbury had approached WPC regarding planting more trees, shrubs and hedges around the village, he will be offering some funding toward this initiative.

Vice Chairman gave a presentation which can be seen as Appendix 1.

Some areas suggested for planting are not on land owned by WPC, it was agreed that owners of the land needed to be identified. Vice Chairman advised he had spoken to PE teachers from Langtree School who were supportive of the idea for more trees behind their multi games area on the green and they have links into the Prince's Trust, this to be followed up. Woodcote residents need to be advised and to support the idea.

Members agreed in principle as long as new trees were not planted and then die due to lack of watering, it is necessary to have watering in the maintenance of new planting. The presentation to be circulated to the VGC and Conservation Group.

Verges on Bridle Path identified as possible areas, C.Cllr. Sudbury would be in a position to deal with the necessary protocols with highways re planting alongside a highway. Some areas are on land owned by SODC, and also SOHA. It was hoped that SODC would be supportive given their current campaign for more tree planting.

CCllr Sudbury left the meeting

8. Finance To approve payments, note receipts.

Woodcote Parish Council Payment list 29/9 to 6/10/2022

Date Paid	Payee Name	Reference	Amount Paid	Transaction Detail
	M & C			
06/10/22	Landscapes	BACS	£1,688.14	April Grass cutting
	M & C			September grass
06/10/22	Landscapes	BACS	£1,643.15	cutting
06/10/22	SF Digital	BACS	£363.00	4th camera on VH
				Playgrounds annual
06/10/22	Rospa	BACS	£205.80	inspection
06/10/22	Higgs Printing	BACS	£629.60	NP2 banners/leaflets
	John			Fitting Picnic
06/10/22	Roxborough	BACS	£660.00	benches+decks
			£5,189.69	

APPROVED

Noted no receipts.

8.1 Quotations/Grants received for review/approval.

Grant to Scouts for distributing NP leaflets.

The Scouts distributed the NHP2 leaflets making two drops agreed to pay £600.00 per drop.

Barrier VH Car Park.

As Cllr. Fletcher was absent and there was no definitive conclusion, defer this matter to next WPC meeting.

8.2 Budget – review 2nd quarter actual against budget.

Clerk had circulated the latest report prior to the meeting showing receipts and payments against budget detail, there were now areas of concern.

Budget review meeting for FY2022/2023 agreed for Wednesday 9th November 7pm.

9. Allotments review plots outside main curtilage.

WPC have been approached by a resident to purchase allotment plots on Gap Way. The PC had obtained a valuation for the entire allotment site including these two plots. The 2 plots are valued differently as used as garden land for many years.

Resolved In principle WPC would agree to selling the allotment plot that is actually inside the garden of the resident's property, including the driveway to the entrance. However, the interested person will need to obtain their own valuation figure and also pay all legal costs.

The other plot on Gap way WPC wish to retain this for other purposes.

10. Village Green Picnic Tables review positioning.

Cllr. Booker presented the options as the remaining table is wheelchair access friendly she did suggest that this might be a good idea on Folly Field. Other locations were shown.

Resolved Last table and deck to be position on the Village Green close to the play area and alongside the resin pathway. Chairman requested J. Roxborough to be engaged to instal as he had done the previous two tables and decks. If future picnic tables are obtained Folly Field to be included to have a new table.

11. Village Hall Working Group (VHWG) - progress update.

Vice Chairman advised that the first meeting of the VH working group would be Friday 14th October, this is an initial start up meeting with core members.

The VHWG Charter was agreed and signed by the Chairman. Clerk to circulate to the VH Trustees.

12. Staffing Committee agree meeting date.

Original meeting date needed to be changed, now agreed to be Tuesday 1st November. Cllr. Mack to advise Clerk of format and if she needs to prepare any material for the meeting.

13. Matters for Next Agenda/s Opportunity for Members to raise matters which require attention & discussion for future agendas.

Memorial Bench on the Village Green

CCTV cameras

Speed Signs, the Chairman stated that the Clerk could start some investigation, in particular to the speed sign that had been broken by a recent road traffic accident on Oxford Rd.

14. Correspondence – to consider & review any received.

Members asked if Gigaclear had replied, Clerk had emailed stating requirements should WPC go ahead. After some discussion it was agreed to not proceed with this.

Clerk had received a request from Primary School Group asking if they could plant some bulbs on the Village Green. WPC had no objections to this, Clerk to liaise with VGC.

15. To note date of the next PC meeting: Wednesday 19th October 2022

Meeting closed at 10.02

Signed.....Date.....